

## GENERAL EXHIBITION DATA

### 1. ORGANIZER

**fairtrade GmbH & Co. KG**

Kurfuersten Anlage 36  
 D-69115 Heidelberg / Germany  
 Tel: +49-(0)6221-4565-27  
 Fax: +49-(0)6221-4565-25  
 Contact: Ms Freyja Detjen  
 E-mail: [f.detjen@fairtrade-messe.de](mailto:f.detjen@fairtrade-messe.de)  
[www.fairtrade-messe.de](http://www.fairtrade-messe.de)

### 2. DURATION

Set-up: December 04, 2017  
 Exhibition period: December 05-07, 2017  
 Dismantling: December 07, 2017,  
 from 4.00 pm

### 3. DAILY OPENING HOURS

December 05-06: 10am – 5pm  
 December 07: 10am – 4pm

### 4. VENUE

Accra International Conference Centre  
 Castle Road, Accra, GHANA

### 5. CLOSING DATE FOR REGISTRATIONS

September 26, 2017

### 6. BASIC EQUIPMENT OF STANDS INCLUDING STANDARD FITTINGS

Example for a 9m<sup>2</sup> stand:

- Grey carpet
- Modular exhibition system with white walls and aluminium profiles
- White fascia with company name (one fascia per open side of stand)
- 1 table and 3 chairs
- 3 spotlights 150W with extended arm
- 1 socket 13A square pin British type (with continental mains adaptor)
- 1 paper basket

### 7. ENTRY IN THE EXHIBITION CATALOGUE

The entry in the catalogue is obligatory and includes the company's name in Latin letters as well as the full address, telephone and fax

numbers, email address and website. The fee for the entry is included in the registration fee (compare point 5 of general conditions: Registration fee).

### 8. CHARGE FOR THE EXHIBITOR'S PRESENTATION IN THE INDUSTRY PORTAL

Exhibitors and co-exhibitors are required each to pay a charge of **EUR 195** for their presentation in the [plast print pack industry portal](#) to the organizer.

Please see point 6 of the General Conditions of Participation.

### 9. TECHNICAL CONNECTIONS AND BOOTH CONSTRUCTION

Technical connections for electricity, water, telephone etc. will be provided by our contractual partner. Besides the stands including standard fittings, our stand constructor also offers fully customized booth design.

Please contact the organizer for further information.

### 10. TRANSPORTATION AND CUSTOMS DECLARATION

The contractual partner responsible for transportation and customs declaration is:

**Panalpina PAN-FAIRService**

Nagelsweg 37  
 D-20097 Hamburg / Germany  
 Fax: +49-(0)40-23771-1900

Contact: Mr Marcus Buettner  
 Tel: +49-(0)40-23771-1287  
 E-mail: [Marcus.Buettner@panalpina.com](mailto:Marcus.Buettner@panalpina.com)

Contact: Ms Carolin Hellmann  
 Tel: +49 40 23 77 11 28 6  
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